



DELAWARE
COLLEGE OF ART
AND DESIGN

INSTRUCTIONS FOR DIRECT LOAN BORROWERS

TO COMPLETE DIRECT LOAN ENTRANCE COUNSELING:

1. You will need your FSA ID and password to log in to your account
2. If you do not have your FSA ID, visit fsaid.ed.gov.
3. Go to studentaid.gov.
4. Click to “Complete Entrance Counseling.”

Expect to...

- Complete a chart and take a quiz
- Enter personal data
- Read Borrowers Rights and Responsibilities
- Choose our school

TO COMPLETE YOUR MASTER PROMISSORY NOTE ONLINE:

1. Log on to studentaid.gov with your FSA ID
2. Click “Complete Loan Agreement for a Subsidized/Unsubsidized Loan (MPN)”
3. Select “Continue”.

You will need...

- Your driver's license number
- Your Social Security Number
- Your permanent address and telephone number
- Names, addresses, and phone numbers for at least two references who do not live in your household

When you complete the MPN online, you will receive a confirmation number stating that the federal government (the lender) has received and accepted the MPN.

This MPN will be used for all federal direct subsidized/unsubsidized loans while attending DCAD and is valid for 10 years.

CONTACT INFORMATION

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