



Financial Aid Consent to Release Student Information

Students wishing to give consent to release information to a third party organization must complete this form with a handwritten signature and submit the form to the Financial Aid Office.

The Federal Family Educational Rights and Privacy Act of 1974 (FERPA) is a federal law designed to protect the privacy of a student’s education records. All schools receiving funds under an applicable program of the U.S. Department of Education must comply with FERPA which prohibits schools from releasing certain information, such as billing, payment records, and financial aid awards, to third parties.

Schools may share a student’s FAFSA information with scholarship-granting organizations with the student’s written consent. However, please note, DCAD may be prohibited from sharing certain FAFSA data with other third-party organizations, even where the student has given written consent.

Students may grant Financial Aid permission to release information to a third party by submitting this consent form. Each individual and/or organization to which you wish to give access to your information must be listed on this form. The information will then be made available only if it is specifically requested by the authorized third party and permissible under law.

Please complete the following only if you want another person/organization to have access to information related to your federal, state and/or institutional financial aid awards.

By signing this form, I give permission to DCAD’s Financial Aid Office to release information regarding my financial aid awards and student account information to the following individuals and/or organizations listed below. I understand that this authorization will be effective until I revoke it in writing.

Student Name _____ ID # _____
(Please Print)

Student Signature _____ Date _____

Authorized Person/Organization

Relationship to student
